



NOTICE TO ALL PRIME CONTRACTORS AND SUBCONTRACTORS

NDDOT has been transitioning to an online application for our annual contractor prequalification process for the past two years with many of our contractors utilizing it. Effective 2020, NDDOT will be requiring that all contractor prequalifications be submitted through our online application. This includes the current prequalification period and the upcoming period starting July 1, 2020. The online application can be found on our website at <https://dotnd.diversitycompliance.com>. The paper statement will no longer be accepted and will be removed from our website after December 31, 2019.

Subcontractor registrations expire on December 31. Contractors who are not prequalified and only wish to work on NDDOT projects as a subcontractor must fill out a Subcontractor Registration Request annually. It can be submitted online at <https://dotnd.diversitycompliance.com> or on the paper form SFN 52243 found on our website at <http://www.dot.nd.gov/forms/SFN52243.pdf>.

The 2019 annual bid bonds will expire on December 31. A 2020 annual bid bond must be submitted and approved prior to any upcoming bid openings that your firm wishes to bid on after January 1. The form can be found on our website at <http://www.dot.nd.gov/forms/sfn50231.pdf>. It must be submitted on white paper with original signatures to our office. Emailed or faxed copies will not be accepted.

The 2019 tax clearance statements expire on December 31. Before NDDOT can execute a construction contract with your firm or make a final payment on an existing contract in 2020, we must have a copy of your current statement on file. You can request your tax clearance statement from the ND Tax Commissioner online at <https://www.nd.gov/tax/user/businesses/overview/contractor-forms--info>.

If you have questions, please feel free to contact this office. Thank you.

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