

The Department of Administration's Procurement Technical Assistance Center (PTAC) and the Office of Equity in Procurement (OEP) are hitting the road to talk about resources that are offered to businesses wishing to work with state and federal government entities. Topics will include:

> **How Things Get Done**

Get a vendor ID number, register to receive notices of state bids and contracting opportunities, understand why you should register in SAM and how to receive bid opportunities. Learn what should be included on capabilities statements and business cards, and what an appropriate business email address looks like.

> **Introduction to Government Contracting**

General overview of all levels of government contracting, what to expect, where to look for opportunities, as well as available certifications.

> **Doing Business with the State/State Certifications**

Learn how Minnesota is working to improve opportunities for small businesses throughout the state, the new online certification portal, the benefits of certification, and more!

> **Opportunities in Your Backyard**

Representatives from state agencies around Minnesota will present information about procurement and contracting needs, and will be available for networking. Invited agencies include: Department of Transportation; Department of Natural Resources; Military Affairs; Pollution Control Agency.

MOORHEAD

September 12 | 12:30 – 4:00 pm (sign-in at 12 pm)

Concordia College Offutt School of Business
(1310 8th St. S. Moorhead, MN 56562)

Register at <http://bit.ly/on-the-road-moorhead>

CONCORDIA
COLLEGE

OFFUTT SCHOOL of BUSINESS

BEMIDJI

September 13 | 8:30 am – 12:00 pm (sign-in at 8:00 am)

Northwest Minnesota Foundation
(201 3rd St. NW. Bemidji, MN 56601)

Register at <http://bit.ly/on-the-road-bemidji>



For more information, please contact Tammy Gaglioti at
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